



# GOVERNMENT DEGREE COLLEGE PAJHOTA

(Rank 19th in internal Ranking of Colleges HP in Tier -III Colleges)



## PROSPECTUS

**2026-2027**

 [www.gcpajhota.ac.in](http://www.gcpajhota.ac.in)

## Message From The Principal

Dear Students

Education is not just about passing exams or collecting degrees, it is about shaping who you are and who you choose to become. It is a life long journey that helps you grow, shapes your personality, instills values and lights the way forward in life. It is the foundation that helps you grow, not just intellectually, but emotionally and morally too.

On the threshold of a new session wherein young aspiring students are joining this college, I warmly welcome each one of you to this college. It is a moment of great pride and joy to see young, curious students becoming part of our college.

For us, it is more than just an admission; it is the beginning of a meaningful journey together. I believe in the power of education to inspire change and shape a brighter future. Our college is committed to being that guiding force in your life. It is a place where students are encouraged to dream, to grow and to thrive. Along with academic learning, our college places great emphasis on helping you grow as confident, capable, and responsible individuals. Through many co-curricular and extra-curricular activities like sports, cultural events, NSS camps etc. we aim to nurture qualities like leadership and teamwork. Most of our students come from humble backgrounds and it is our mission to support and guide them so that they not only rise above limitations, but also become thoughtful contributors to society.

In recent years, our college has shown noticeable progress across all fronts - be it academics, culture or social outreach. One of our milestones has been hosting the District Level Youth Festival for Five consecutive years, drawing participation of students from all over the District Sirmaur. Achieving this with limited infrastructure and resources speaks a lot about the dedication of our faculty and students. I feel proud of our NSS volunteers, who have carried the college's name to national platforms. Three of our students participated in National Integration Camps held in Kurukshetra, Baddi, and Haridwar. Thirty volunteers joined Youth Exchange Programs. These accomplishments reflect the collective spirit, perseverance and potential of this institution. Adding to our pride, the college secured the 19th position among Tier-III Colleges in the SAR Ranking - an initiative by the Government of Himachal Pradesh aimed at encouraging healthy competition among colleges. This recognition is a testament to the collective efforts of our students, faculty and staff and it inspires us to strive for even greater heights.

I warmly invite you all to become a part of this college and help us carry forward the dream with which the college was founded, which was to make higher education accessible to students hailing from this remote and rural area. The recent decline in admissions has become a matter of concern casting a shadow on the future of this institution. But I remain hopeful that this year students from the nearby feeder schools would choose this college - not just for their academic journey, also to support the larger cause.



**Dr. Shivani Sharma**  
**Principal**



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## ADMISSION SCHEDULE

S.No.	Descriptions	Dates
1.	Submission of Admission forms	01.06.2026 to 19.06.2026
2.	Pre Admission Councelling of the Students (UG Ist Semester)	12.06.2026 to 19.06.2026
3.	Admission for BA/B.Com. II & III year on Roll On Basis	01.06.2026 to 19.06.2026
4.	Display of 1 <sup>st</sup> Merit List	20.06.2026 up to 5:00 PM
5.	Fee to be Deposited	21.06.2026 to 23.06.2026 (3 days)
6.	Display of 2 <sup>nd</sup> Merit List Online	24.06.2026 up to 3:00 PM
7.	Counselling and Fees Deposit	25.06.2026 to 27.06.2026 (3 days)
8.	Orientation for 1 <sup>st</sup> Semester Students	28.06.2026
9.	Regular Teaching	From 01.07.2026 to 15.03.2027

### STEPS FOR ONLINE ADMISSION

Step 1: Login to the College Website: [www.gcpajhota.ac.in](http://www.gcpajhota.ac.in)

Click for online admission and register yourself.

Step 2: Login with user name and password.

Step 3: Fill the application details and upload required certificates.

Step 4: Submit the application and pay the prospectus fee.

Step 5: Check the merit list online/offline from college.

Step 6: Once counselling is done, pay the fee online using your username and password.

### IMPORTANT DOCUMENTS REQUIRED:

1. Copy of Matriculation
2. Copy of duly Attested Testimonials (+2 Class onwards)
3. Original Character Certificate issued by last institute attended
4. Copy of Adhaar Card
5. Migration Certificate (original)
6. Certificate of Bonafide Himachali (for girls who belong to H.P.)
7. Affidavit for gap year if there is break in continuity after last exam passed.
8. Anti-Ragging Affidavit Duly filled and signed.

**NOTE:** Take a print of the application form submitted online and attach all the documents uploaded while filling online form. All original certificates must be produced at the time of Admission / Counselling.



## The College

Government Degree College Pajhota is a growing college that aims to change the lives of students, especially those coming from remote areas of District Sirmaur. It is located in a beautiful valley called the Freedom Fighters Valley because it is linked to many brave freedom fighters from the past. This college was established in 2017 by the former Chief Minister of Himachal Pradesh. Since then, it has been improving step by step in every way. A well-equipped library has been set up, currently housing a collection of 917 books. The library has subscription of three Hindi Newspapers and two English Newspapers, five Magazines and three Journals. The college provides holistic education that goes beyond the boundaries of the classroom. Along with studies, the college also encourages students to take part in sports, cultural events and activities like NSS. Extra co-curricular activities are held under various clubs and societies like Eco Club, Electoral Literacy Club, Digital Club, Literary Society and History Society to develop the many creative faculties of students. These activities help students become more confident, skilled and responsible.

The motto of our college is न हि ज्ञानेन सदृशं पवित्रमिह विद्यते। It is taken from the 4th chapter of *Shrimadh Bhagwat Gita* where in Shri Krishna is advocating the importance of knowledge to Arjun. The logo thus means that there is undoubtedly no other medium in this human world that purifies like knowledge. Problems in life can be solved with the power of knowledge. It sharpens our skills like reasoning and problem-solving. A person can achieve great height in his life if he combines the senses, mind, intellect and ego with self-realization, which can be done only through the channel of knowledge. Our logo very aptly sums up the huge significance of knowledge in a student's life.

The committed faculty members not only support the academic and intellectual growth of students but also contribute profoundly to their personal development and to the overall reputation and smooth functioning of the college. The college has formed a Parents Teachers Association (PTA), which serves as an essential bridge, fostering effective communication and collaboration among parents, faculty and administration. The college is undergoing the process of formation of Old Student Association to connect former students with their alma mater.

Government Degree College Pajhota values diversity and fosters an inclusive environment where students from various backgrounds are welcomed and supported throughout their academic journey. The college is deeply committed to creating a sense of belonging for all, ensuring that every student feels respected and encouraged.

### Vision and Mission of the College

#### Vision

- Empowering minds, shaping futures.
- Cultivating leaders, inspiring excellence.

#### Mission

- To provide transformative education, fostering critical thinking, innovation, and holistic development for global citizenship.
- Providing a dynamic learning environment that fosters academic achievement, personal growth, and societal impact.

#### Co-Curricular Activities

Students participated in the HPU Inter-College Youth Festival Group-I, which was held at Government PG College, Nahan. Neha of BA I won the 3rd Prize in Inter College Poster Making Competition held at Govt. Degree College, Rajgarh on 1st December 2025.

### **Annual Athletic Meet**

The college hosts its Annual Athletic Meet at Rohri Ground every year, where top-performing athletes are recognized and rewarded for their excellence.

### **Annual Prize Distribution**

Towards the end of academic year, the college conducts its Annual Prize Distribution Ceremony to honor students who have demonstrated academic excellence as well as those who have excelled in sports and cultural events by presenting them with awards and certificates in recognition of their achievements.

### **Shirgul Dhara**

To nurture creative expression among students, the college annually publishes its magazine offering a platform for aspiring writers.

### **National Service Scheme (NSS)**

NSS plays a pivotal role in inculcating the value of social service and a sense of responsibility towards society. A volunteer needs to devote 240 hours of service and participation in 7 days camp to earn a certificate of service.

### **Red Ribbon Club**

The purpose of this club is to create awareness about HIV/AIDS through service, education and philanthropic events. Students are urged to join the club to enhance a joint battle against this incurable disease

### **Women Empowerment Cell/ Committee against Sexual Harassment at work Place**

The college has constituted women empowerment cell in accordance with the provision of POSH Act, 2013 to redress grievance related to gender bias and sexual harassment against any girl student or women staff working in the college.

### **Career Guidance and Counselling Cell**

The members of this cell organize various professional lectures for the final year students to provide them a good exposure to their prospective career opportunities after completion of graduation.

### **Ambedkar Cell**

Its function is to organize remedial classes for the economically backward, weak learners, and SC/ST students.

### **Scholarship**

Eligible and deserving students can avail a number of scholarships that are provided by the Government under various schemes. A student has to apply for it on prescribed form. It should be supported by the relevant documents/certificates of education qualification/income/caste/tribe/domicile etc. and be duly verified and attested by a competent authority. A committee has been formed to look into the matter of the award of scholarships.

### **The following scholarships can be availed:**

1. Indira Gandhi Chhatravriti Yojna Merit Scholarship
2. Kalpana Chawla Chhatravriti Yojna Merit Scholarship
3. IRDP Scholarship
4. Scholarship to the children of Armed Forces Personnel killed, disabled in action
5. Post Matriculation Scholarship Scheme to SC/ST/OBC students
6. National Merit Scholarship.

### **Notable Clubs / Societies of the College**

- Nature Club/Eco Club
- Electoral Literacy Club
- Literary Society
- Road Safety Club
- Preheri Club
- Society of History



## CALENDAR OF ACTIVITIES

Orientation of the Students / Principal's Address	28.06.2026
NSS/ Rovers & Rangers Enrollment	July 2026
Kargil Diwas	26 <sup>th</sup> July, 2026
CSCA Formation	Date to be notified by HPU
Tree Plantation	2 <sup>nd</sup> week of August
Independence Day Celebration	15 <sup>th</sup> August, 2026
Preparatory competition for HPU youth festival Group-I	Last week of August
PTA Meeting	Second Saturday of September
Preparatory competition for State Level Hindi Diwas Competitions	1 <sup>st</sup> week of September
Hindi Diwas	14 <sup>th</sup> September, 2026
World Ozone Day	16 <sup>th</sup> September, 2026
NSS Day	24 <sup>th</sup> September, 2026
Functions of Subject Societies/ Clubs/ Youth Festival of HPU/ Sports/ Inter College Sports Championships	As per College/ University Calendar
Wild life week	First week of October
Gandhi Jayanti Celebration	2 <sup>nd</sup> October, 2026
District Level Youth Festival	Last week of October, 2025
Rashtriya Ekta Diwas	31 <sup>st</sup> October, 2026
Diwali Break	06 <sup>th</sup> November, 2026- 10 <sup>th</sup> November, 2026
NSS Inter School Competitions	December
Constitution Day	26 <sup>th</sup> November, 2026
World AIDS Day	1 <sup>st</sup> December, 2026
Annual Athletic Meet	Last week of December, 2026
Mid Term Examination (for BA 2, BA 3)	Second Week of December
Winter Break	1 <sup>st</sup> January , 2026 to 4 <sup>th</sup> February 2027
NSS Annual Camp	Second Week of February 2027
Road Safety Week	Last week of February 2027
Annual Prize Distribution	First week of March 2027
International Women' Day	08 <sup>th</sup> March, 2027
Term End Examination/ End Semester Examination	As per Schedule of HPU

**ACADEMIC FACULTY**  
**Principal: Dr. Shivani Sharma**

**Department of English**

Sh. Saurabh Thakur

**Department of Economics**

Vacant

**Department of Hindi**

Vacant

**Department of Political Science**

Sh.Vijyender Singh

**Department of Commerce**

1. Ms.Asha Rani
2. Sh. Aniket Sharma

**Department of History**

Dr. Prakash Sharma

**Library**

Vacant

**Non-Teaching and Office Staff**

1. Sh. Subhash Attri
- 2.Vacant
- 3.Vacant

Supdt. G-II  
JOA IT  
Clerk

**Peons**

1. Sh. Joginder Singh
2. Smt. Shakuntla Thakur
3. Sh. Suresh Kumar
4. Sh. Gopal Singh
5. Sh. Jagdish Chand

Peon  
Peon  
Peon  
Peon  
Peon

**AN OUTLINE OF THE SYSTEM (CBCS)**

At the Under-Graduate level, the college offers two streams –Arts and Commerce. In Arts faculty, the College offers following Subjects:

1.English 2.Hindi 3.Economics 4.History 5.Political Science

A candidate is to choose from the streams as per his/her qualification/eligibility on the basis of marks secured in 10+2 class.

According to the notifications/guidelines of the H.P. Government and H.P. University, the college provides education as per NEP-2020 to the students of BA and B.Com 1st Semester and as per RUSA (Rashtriya Uchhatar Siksha Abhiyan) policy of Choice Based Credit System (CBCS) to the Students of BA/B.COM 2nd and 3rd year.



## Curriculum and Credit Framework for Undergraduate Programmes (For First & Second Semester Students)

In accordance with the NEP 2020, the UGC has formulated a new student-centric “Curriculum and Credit Framework for Undergraduate Programmes (CCFUP)” incorporating a flexible choice-based credit system, multidisciplinary approach, and multiple entry and exit options. This will facilitate students to pursue their career path by choosing the subject/field of their interest.

Course & Academic Level	Semester	Discipline Specific Courses- Core Subject A & B (DSC)	Discipline Specific Elective (DSE)	Minor Courses Subject-C (MC)	Multidisciplinary Courses (MDC)	Skill Enhancement Courses (SEC)	Ability Enhancement Courses (AEC)	Internship/ Apprenticeship/ Project/ Community Outreach (I/A/P/C)	Value Added Courses (VAC)	Total Credits
		Credits-4	Credits-4	Credits-4	Credits-3	Credits-3	Credits-2	Credits-4	Credits-2	
100-199 Introductory / Foundational Level Courses	I	Subject-A DSCA1  Subject-B DSC B1		Subject-C MCI	MDC1	SEC1	AEC1			20
	II	Subject-B DSC B2		Subject-C Mc2	MDC2	SEC2		I/A/P/C-I	VAC1	24
Level 4.5	Exit I	Student on Exit will be awarded an Undergraduate Certificate (in the Field of Study/ Discipline) after securing 44credits in Semester I & II.								44
200-299 Intermediate Level Courses	III	DSCA3 DSCB3 DSCA3/B3 DSC (I)		MC 3	MDC3	SEC3	AEC2		VAC2	22
	IV	DSCA4 DSCB4 DSCA4/B4 DSC 4(I)		MC 4			AEC3		VAC3	20
Level 5	Exit 2	A student on exit will be awarded an Under graduate Diploma (in the Field of Study/ Discipline) after securing86 credits on completion of Semester IV								86
300-399 Higher Level Courses	III	DSCA5 DSCB5 DSCA5/B5 DSC 5(I)	DSE2A /BDSE 3A/B	MC 5			AEC4			22
	IV	DSCA6 DSCB6	DSE4A	MC 6						20

### **3-Year B.A./B.Sc./B.Com. with Major in a specific discipline.**

1. The prescribed credit weightage includes Lecture, Tutorial, and Practical components.
2. In the first semester, students will be offered three different subjects of the same stream: A, B, and C.
3. At the end of the second semester, each student may choose any one of two programmes: Multi-Disciplinary/Interdisciplinary Programme or Single Major Programme. The students choosing the Single Major Programme will be required to give his/her Major and Minor at the end of second semester. Such choices made at the end of the second semester shall continue until the sixth semester.
4. Another discipline's DSC of the first two semesters of those students who opt for a Major Programme will be treated as Minors.
5. A DSC offered in one discipline will be treated as a Minor by another. The students can choose a Minor Course from two different subjects but will have to earn a minimum of 12 credits in each.
6. MDCs must be selected from a broad discipline/pool of MDCs other than Major and Minor subjects.
7. AEC/VAC/SEC-3 should be chosen from a pool of courses. Every discipline shall provide these courses, some of which will be offered discipline-specific while the rest can be open to students of all other disciplines. However, the two SECs (SEC-I and SEC-2) must be chosen from discipline-specific (Core and Minor).
8. A maximum of two language courses can be opted as Core and Minor. AECs should be of a language other than those studied in DSCs/Minors.
9. I/A/P/C activities will be determined at the end of the first semester, enabling students to carry out these activities during winter vacation.

### **Significant Notes**

1. AEC/VAC/SEC-3 should be chosen from a pool of courses. Every discipline shall provide these courses, some of which will be offered discipline-specific, while the rest can be open to students of all other disciplines. However, the two SECs (SEC-I & SEC-2) must be chosen from the discipline-specific (Core and Minor).
2. A maximum of two language courses can be opted for as Core and Minor, AECs should be in a language other than what is studied in DSCs/Minors.
3. I/V/A/P/C will be determined at the end of the first semester to enable students to carry out some I/A/P/C activities during winter vacation.
4. To pursue an 'Honours' & 'Honours with Research' in the 4th year, students will have to successfully complete 3-year UG Degree and choose only one discipline in both semesters, in which s/he has studied 6 DSCs and 5 DSEs in the first three years.
5. A student who secures 75% or more marks in aggregate till semester 6 (upto a 3-year degree) shall be eligible for a 4-year degree 'Honours with Research', provided HPU has approved the college to offer it.
6. Major and Minor shall be awarded on fulfillment of the following conditions: For Major, 64 credits and 28 credits for Minor in a 3-year UG programme.



**Curriculum & Credit Frame work for Undergraduate Program**  
**Semester wise Course and Credit Distribution of UG Programme**  
**Multidisciplinary/Interdisciplinary**

<b>Semester</b>	<b>Course Categories</b>	<b>Credit</b>
<b>I</b>	3 Core Courses: Subject A, Subject B & Subject C (4+4+4)	12
	I Multi disciplinary Course	3
	I Skill Enhancement Course	3
	I Ability Enhancement Course	2
	<b>Total</b>	<b>20</b>
<b>II</b>	3 Core Courses: Subject A, Subject B & Subject C (4+4+4)	12
	I Multi disciplinary Course	3
	I Skill Enhancement Course	3
	I Value Addition Course	2
	I I/A/P/C or Vocational Course*	4
	<b>Total</b>	<b>24</b>
Exit option with UG Certificate after securing 44 credits (with 4 credits of I/A/P/C or work-based vocational course offered during winter/summer term), along with entry option to second year or third semester in Multidisciplinary/Interdisciplinary.		
<b>III</b>	2 Core Courses (Major): One each from two Core Disciplines (A or B or C) (say, A and B) (4+4)	8
	I Minor Course: (say C, as A and B both have selected as Core (Major))	4
	I Multi disciplinary Course	3
	I Skill Enhancement Course	3
	I Ability Enhancement Course	2
	I Value Addition Course	2
	<b>Total</b>	<b>22</b>
<b>IV</b>	2 Core Courses	8
	I Minor Course	4
	I Discipline Specific Elective (Core Discipline A or B)	4
	I Ability Enhancement Course	2
	I Value Addition Course	2
	<b>Total</b>	<b>20</b>
<b>Exit option with UG Diploma after securing 86 credits along with entry option to 3rd year or 5th semester.</b>		
<b>V</b>	2 Core Course (4+4)	8
	I Minor Course	4
	2 Discipline Specific Elective (4+4)	8
	I Ability Enhancement Course	2
	<b>Total</b>	<b>22</b>
<b>VI</b>	Core Courses (4+4)	8
	I Minor Course	4
	2 Discipline Specific Elective (4+4)	8
	<b>Total</b>	<b>20</b>
<b>Award of 3rd year Bachelor's Degree after completion of 128 credits.</b>		

**Semester wise Course and Credit Distribution of UG Programme**  
**Single Core Discipline, Major with Minor**

<b>Semester</b>	<b>Course Categories</b>	<b>Credit</b>
<b>I</b>	3 Core Courses: Subject A, Subject B & Subject C (4+4+4)	12
	I Multi disciplinary Course	3
	I Skill Enhancement Course	3
	I Ability Enhancement Course	2
	<b>Total</b>	<b>20</b>
<b>II</b>	3 Core Courses: Subject A, Subject B & Subject C (4+4+4)	12
	I Multi disciplinary Course	3
	I Skill Enhancement Course	3
	I Value Addition Course	2
	I I/A/P/C or Vocational Course*	4
	<b>Total</b>	<b>24</b>
<p><b>UG Certificate Exit Option (Single Core Discipline, Major with Minor):</b>  <b>Requirement:</b> Secure 44 credits (must include 4 credits from an I/A/P/C or a work-based vocational course offered during the winter/summer term).  <b>Re-entry:</b> Students who exit with this certificate retain the option to re-enter the program in the second year (third semester) to continue their Single Core Discipline, Major with Minor.</p>		
<b>III</b>	2 Core Courses (Major): Both from one Disciplines (A or B or C) say, A Discipline (4+4)	8
	I Minor Course: (say C Discipline)	4
	I Multi disciplinary Course	3
	I Skill Enhancement Course	3
	I Ability Enhancement Course	2
	I Value Addition Course	2
	<b>Total</b>	<b>22</b>
<b>IV</b>	2 Core Courses (4+4)	8
	I Minor Course	4
	I Discipline Specific Elective	4
	I Ability Enhancement Course	2
	I Value Addition Course	2
	<b>Total</b>	<b>20</b>
<p><b>Exit option with UG Diploma after securing 86 credits along with entry option to 3rd year or 5th semester.</b></p>		
<b>V</b>	2 Core Course (4+4)	8
	I Minor Course	4
	2 Discipline Specific Elective (4+4)	8
	I Ability Enhancement Course	2
	<b>Total</b>	<b>22</b>
<b>VI</b>	Core Courses (4+4)	8
	I Minor Course	4
	2 Discipline Specific Elective (4+4)	8
	<b>Total</b>	<b>20</b>
<p><b>Award of 3rd year Bachelor's Degree after completion of 128 credits.</b></p>		

## Permitted Subject Combinations BA/ B.Com Ist / 2nd Semester

### Arts Stream:

The candidate may choose a combination of three subjects (DSC-AI, DSC-BI and Minor Course MC-I) from the following list of subject combinations. Subject allocation in Arts stream would be purely on merit basis. *Students are advised to choose subject combinations carefully.*

### Subjects offered under BA Ist / 2nd Semester

Subject	Course Name/DSC	Minor Course	MDC	SEC	Value Added Course (VAC)	Internship/ Apprenticeship/ Project/ Community Outreach (I/A/P/C)	AEC
<b>History I Sem</b>	History of India from the earliest times to the Gupta period DSC-I- HIST-111	History of India from the earliest times to the Gupta period MC-I- HIST-111	Ancient History of India MDC- I-HIST-112	An Introduction to Archaeology SEC-1- HIST-113			
<b>History II Sem</b>	History of India: Post Gupta to 1200CE DSC-2- HIST-121	History of India: Post Gupta to 1200CE MC-2- HIST-121	Medieval History of India MDC-2-HIST-122	Historical Tourism SEC-2-HIST 123			
<b>Political Science Sem-I</b>	Introduction to Political Theory DSC- I-POLS-111	Introduction to Political Theory MC- I-POLS-111	Economy and Politics in Himachal Pradesh MDC-1-POLS-112	Legislative Support SEC-1-POLS-113			
<b>Political Science Sem-II</b>	Indian Government and Politics DSC-2-POLS-121	Indian Government and Politics MC-2-POLS-121	Human Rights, Gender and Environment MDC -02-POLS-122	Opinion and Survey Research SEC-2- POLS-123			
<b>Hindi Sem- I</b>	हिन्दी साहित्य का इतिहास (आदिकाल, भक्तिकाल तथा रीतिकाल) DSC-1A /Minor Course (MC-1) Paper Code (DSC HIN 111)	हिन्दी साहित्य का इतिहास (आदिकाल, भक्तिकाल तथा रीतिकाल) DSC-1A /Minor Course (MC-1) Paper Code (MC HIN 111)	सृजनात्मक लेखन के विविध क्षेत्र (Multi Disciplinary Course - MDC -1) Paper Code (MDC HIN 112)	प्रयोजनमूलक हिन्दी (Skill Enhancement Course SEC-1) Paper Code (SEC HIN 113)			AEC हिन्दी भाषा और संप्रेषण (Ability Enhancement Course AEC-1) Paper Code (AECC HIN 114)

<b>Hindi Sem II</b>	मध्यकालीन काव्य (DSC-2A / Minor Course (MC-2) Paper Code (DSC HIN 121 / MC HIN 121))	मध्यकालीन काव्य (DSC-2A / Minor Course (MC-2) Paper Code (DSC HIN 121 / MC HIN 121))	अनुवाद विज्ञान (Multi Disciplinary Course MDC-2) Paper Code (MDC HIN 122)	समाचार संकलन और लेखन (Skill Enhancement Course SEC-2) Paper Code (SEC HIN 123)			
<b>Economics Sem I</b>	Basic Micro Economics DSC-I ECONEP111	Basic Micro Economics MC-I ECONEP111	Fundamental of Indian Economy MDC-ECONEP112	Basic Statistics for social sciences SEC ECONEP-113			
<b>Economics Sem II</b>	Basic Macro Economics DSC- ECONEP-121	Basic Macro Economics MC-ECONEP -121	Contemporary Issues in Indian Economy MDC- ECONEP122	Economics of Agriculture in Himachal Pradesh SEC-ECONEP-123			
<b>English Sem I</b>	Appreciating Literature I (Poetry and Short Story) DSC-ENG-111	Appreciating Literature I (Poetry and Short Story) MC-ENG-112	Literature from Himachal MDC- ENG-113	Basic Communication skills SEC-ENG-114			AEC Foundation Course in English AEC-ENG -115
<b>English Sem II</b>	Appreciating Literature-II (None Fictional Prose and Drama) DSC- ENG-121	Appreciating Literature-II (None Fictional Prose and Drama) MC- ENG-122	Soft Skills and Personality Development MDC-ENG-123	Writing Skills SEC-ENG-124			

Semester I								
Sr. No.	Semester I	Semester I	Category of Courses	Teaching Hours per Week (L+T+P)	SEE	CIE	Total Marks	Credits
1	B.C.101	Business Organization & Management	DSC-I	4+0+0	70	30	100	4
2	B.C.102	Financial Accounting-I	DSC-II	4+0+0	70	30	100	4
3	B.C.103	Business Law	MC-I	4+0+0	70	30	100	4
4	B.C.MDC-I	General Management(GE)	MDC-I	3+0+0	50	25	75	3
5	B.C.104	E-Commerce	SEC-I	3+0+0	50	25	75	3
6		To be chosen from the Basket of languages	AEC-I	2+0+0	35	15	50	2
<b>Semester I</b>					345	155	500	20

Ragging means any act, conduct or practice by dominant power of senior students, former students or outsiders



Semester II								
Sr. No.	Course Code	Title of the Course	Category of Courses	Teaching House per Week (L+T+P)	SEE	CIE	Total Marks	Credits
7	B.C.105	Principles of Marketing	DSC-III	4-0-0	70	30	100	4
8	B.C.106	Financial Accounting-II	DSC-IV	4-0-0	70	30	100	4
9	B.C.107	Company Law	MC-II	4-0-0	70	30	100	4
10	B.C. MDC-II	Business Environment	MDC-II	3-0-0	50	25	75	3
11	B.C.108	Entrepreneurship and Venture Creation	SEC-II	3-0-0	50	25	75	3
12		Environment-related Courses (As Prepared by the Department of Env. Science)	VAC-I	2-0-0	35	15	50	2
13		As per the guidelines of the University*	I/A/P/C*	0-0-2*	-	50*	50*	2*
		<b>Sub -Total(B)</b>			345	205*	550*	22*

### Roll-On Admission to 2<sup>nd</sup> & 3<sup>rd</sup> Year

Students of the 1st and the 2nd year will be promoted to the next year on Roll-On basis. However, he/she will have to fulfil all the formalities laid down by the College authorities, like filling up the admission form and depositing the prescribed fee. Students of 1st and 2nd Year who fail in three or more courses shall be treated as failed and will not be promoted to the next class. However, the students who fail in one or two courses shall be placed under compartment and shall be promoted to the next class. However, they will have to qualify the said paper(s) in two more attempts, failing which; they shall be demoted to the previous class.

### Credit Framework for BA / BCom 2nd & 3rd Year

Year	Core Courses CC (12)	Ability Enhancement Compulsory Courses AECC (2)	Skill Enhancement Courses SEC (4)	Discipline Specific Elective DSC (4)	Generic Elective GE (2)	Total Credits
II	Eng-2 = 6 credit. Hindi-2 = 6 credit. DSC-1C = 6 credit DSC-1D = 6 credit DSC-2C = 6 credit DSC-2D = 6 credit Total Credits = 36	Nil	SEC-1 = 4 credit SEC-2 = 4 credit Total credits = 8	Nil	Nil	44
III	Nil	Nil	SEC-3 = 4 credit SEC-4 = 4 credit Total credits = 8	DSE-1A = 6 credit DSE-1B = 6 credit DSE-2A = 6 credit DSE-2B = 6 credit Total credits = 24	GE-1 = 6 credit GE-2 = 6 credit Total credits = 12	44
	Total number of credits = 132	Total number of courses = 24				

## THE EVALUATION SYSTEM OF CBCS

- (i) The progress of a student in all courses/papers is evaluated through an external as well as internal system.
- (ii) The external system is the usual one - an examination at the end of academic session i.e. End Term Examination (ETE) that is conducted by H.P. University which is of 70 marks.
- (iii) The remaining 30 marks are awarded through an internal evaluation system that is called Continuous Comprehensive Assessment (CCA).
- (iv) **CCA comprises of :**
  1. Assignment / Class Test - 10 marks
  2. Mid Term Test (MTT) - 15 marks  
MTT is a formal examination that is conducted by the college authority after the completion of 75% syllabus. Attendance in MTT is, therefore, mandatory.
  3. Class Attendance - 5 marks

75% attendance in a course is compulsory as per H.P. University regulations. 5 marks of attendance are awarded by the following pattern:

>75% but ≤80% 1 marks	>80% but ≤85% 2 marks	>85% but ≤90% 3 marks	>90% but ≤95% 4 marks	>95% 5 marks
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## IMPORTANT GUIDELINES AND ELIGIBILITY CRITERIA FOR ADMISSION TO UNDER-GRADUATE COURSES - B.A. AND B.COM.- I Semester & B.A. AND B.COM.- 2nd & 3rd year

1. The eligibility criteria for admission to B.A and B.Com . in the first year is strictly as per the latest ordinances/guidelines/calendar notified by the HP University/Government.
2. As per notification number HP Department of Education (2) Samkaksha (equivalence) R (205) 2015.17 dated 31.1.15 of Secy. HP Board of Education, Dharamshala – a student must have passed five subjects including English as compulsory subject at Senior Secondary (plus two) level.
3. Admission shall not be allowed in any case to the candidates with Compartment at 10+2 level.
4. Admission given in the first year is provisional, subject to the confirmation by HP University. If the University cancels the admission of a candidate for whatever reason, the college will not be held responsible for it.
5. Admission will be on merit basis.
6. The students of National Institute of Open School (NIOS) who have passed all five subjects by securing requisite marks will be admitted.
7. The upper age limit for admission is 25 years for girls and 23 years for boys as on 1st July, 2026. Age relaxation of 3 years is allowed for SC/ST candidates.
8. (i) All government institutions of Higher Education and other Higher Education institutions receiving aid from the Government shall reserve not less than five percent seats for person with benchmark disabilities.  
(ii) The persons with benchmark disabilities shall be given an upper age relaxation of five years for admission in institutions of Higher Education.
9. A student must appear in person on the day of admission/counselling and carry all original documents for verification. Core I Subject will be given/decided at the time of admission. The dates of this verification will be verified as and when notified by the H.P. University/Government.
10. Documents Required With The Admission Form For B.A./B.Com/ Ist Semester :
  - (i) One photograph has to be uploaded.
  - (ii) Self-attested photocopy of Matriculation Certificate.
  - (iii) Self-attested photocopy of 10+2 Certificate. Internet copy will not be valid.

- (iv) Character Certificate.
- (v) School/College Leaving Certificate.
- (vi) Migration Certificate for candidates who do not belong to H.P. Board/University.
- (vii) Self-attested photocopy of ST/SC/OBC/Sports/Cultural/Handicapped/IRDP/BPL Certificate for those seeking relaxation in age/marks/fee etc.
- (viii) Self-attested photocopy of Bonafide Himachali Certificate (for girls only).
- (ix) Aadhar number is compulsory and must be mentioned in the given column of the admission form.
- (x) Anti-Ragging Affidavit form (to be downloaded from [https://www.aicte-india.org/downloads/anti\\_ragging\\_affidavit.pdf](https://www.aicte-india.org/downloads/anti_ragging_affidavit.pdf))

#### 11. Documents Required For Admission To B.A./B.COM 2ND & 3RD YEAR:

- (i) Certificate of the last examination passed.
- (ii) Self-attested photocopy of registration certificate.
- (iii) Character Certificate in case of migrating candidates.

#### 12. Admission Through Migration: (For BA & BCOM 2nd & 3rd Year)

- (i) A student wishing to migrate to GC Pajhota will be allowed only when seats are vacant in the subject and if subject combination is the same as provided here.
- (ii) A student has to get consent on a prescribed proforma of the teachers and Principal of his/her college and the college he/she wish to migrate to.
- (iii) If permission given, then two migration certificates are to be obtained from H.P. University. One of these is meant for the old college and second for the new one. A migrating student has to submit the following documents with the migration certificate:
  - a) Attendance of the subjects.
  - b) Statement of credit earned under CCA.
- c) Original Character Certificate from the Principal of college last attended.
- d) Admission will be given during the time period provided by the H.P. University.
- e) A student migrating to GC Pajhota shall have to pay admission-fee afresh, but the monthly fee will be charged from the month of joining the college.
- f) A student seeking migration from a private college will also pay the annual fee.

#### Rules for Payment of College Dues

1. At the time of admission, a student must deposit the dues well in time as and when notified.
2. Fee is normally realized in advance in two equal installments.
3. Students who have failed to pay their fees by the notified date will pay their dues with late fee. No postponement of dues beyond this date is permissible.
4. The names of those students will be struck-off who will not pay college dues as per schedule.
5. Every student must keep the fee receipts safe throughout the session as a proof of payment of College dues.

**Note:** A candidate cannot pursue two full time undergraduate degrees simultaneously. The University reserves the right to cancel the admission at any time. Admission matter beyond the powers of the Principal will be referred to the Vice-Chancellor of H.P. University.

### GENERAL RULES AND REGULATIONS OF THE COLLEGE

#### DISCIPLINE AND CONDUCT

For the smooth execution of all the activities of college, it is essential that each and every student behave in the most disciplined manner. Otherwise, if there is any breach of it, the Principal and the teaching staff have the power to punish a violator by imposing a fine, a temporary suspension and even expulsion from college. Each student has to strictly follow the following rules and regulations to maintain strict discipline in college:

1. Attend classes and practicals regularly when the session commences. As per H.P. University rules it is mandatory for a student to attend 75% lectures in all courses of study otherwise his/her examination

form may be withheld or rejected.

2. The Director of Higher Education, H.P., vide letter no. EDM-HE(21)B(15)2017-V had directed that the use of mobile phones in classrooms and campus of educational institutions will not be allowed. So the use of mobiles by students in classrooms, laboratories, library, examination hall and corridors is strictly forbidden. They are advised to keep their cellphones on silent mode. Violator's cellphone will be confiscated and a fine of Rs 500 will be levied from them. Playing music on the cellphone in the campus is also prohibited.
3. Be respectful to teachers, friendly to one another and polite with the non-teaching staff. Use of foul language towards them will be viewed as an offense.
4. Smoking, chewing of tobacco, gutka, drinking etc. inside and outside of campus is strictly prohibited. A penalty of Rs. 500 will be imposed on a student caught doing so and may even face a disciplinary action.
5. Students are directed to carefully read notices on the notice board and strictly follow them.
6. Outsiders are not allowed in the campus. A student who brings any outsider will be penalized as under college rules.
7. Sticking, hanging of unauthorized posters, bills, notices and writing of slogans on the walls of the college is strictly prohibited. Fine will be imposed for such acts.

### **UNIVERSITY REGISTRATION**

Fresh entrants will apply for University registration on a prescribed Performa along with testimonials - photocopy of Matriculation, 10+2 and Original Migration Certificate.

### **LIBRARY RULES**

Students are expected to make the maximum use of library facility during their free periods.

- (i) Only two books shall be issued at a time for a period of 14 days. If the issued book(s) is not returned or re-issued in time a fine will be charged per book, per day.
- (ii) Reference books will not be issued.
- (iii) In case of a loss or damage of an issued book, it will either be replaced or its payment of the present cost will be accepted only with the permission of Principal.

### **IDENTITY CUM LIBRARY CARD**

Identity card is an important document as it shows the identity of a bonafide student. Identity cum library card should be collected from the college library as per schedule prescribed by the Librarian. Each student must carry this card daily to the college. In case of loss of the identity card, duplicate identity card will be issued after producing the FIR in this context. For duplicate identity card, Rs. 20 will be charged. Students are not permitted to replace his/her photograph pasted on the identity card for any reason whatsoever. Students must carry their ID-Card along with them to college daily, anyone found without it will be fined.

### **LECTURE ATTENDANCE**

- (i) Students are advised to regularly attend their classes and practicals whenever the session begins.
- (ii) Attendance is compulsory and the counting of attendance will start from the day regular teaching commences.
- (iii) To be eligible in the University End Term Exam a student must have 75% attendance in each course - theory and practical separately.

### **LEAVE RULES**

- (i) No student is supposed to be absent without getting his/her leave sanctioned by a course teacher.
- (ii) Leave up to 06 days shall be sanctioned by the concerned subject teacher.
- (iii) Leave for more than six days shall be sanctioned by the Principal.
- (iv) A student will be marked on-leave during the leave period and the same will not be considered for calculating the lecture attendance for determining eligibility to appear in the University exam.

- (v) Students who are officially deputed to participate in sports and extra-curricular activities of the H.P. University Youth Festival/Championships are treated on leave for the purpose of attendance, provided that prior permission has been sort from the Principal in this matter and its note has been made by the subject teacher in the attendance register.
- (vi) No leave will be granted during the Mid Term Examination.
- (vii) It is personal responsibility of each student to get his/her name entered in the attendance register of each concerned subject teacher. If he/she fails to do so, he/she will be treated absent.

### **NAME STRUCK OFF AND RE- ADMISSION**

- (i) If a student willingly remains absent continuously for 06 days without sanction of leave, his/her name will be struck off from the College Rolls. He/she will have to seek re-admission on the recommendation of the subject teacher concerned.
- (ii) Re-admission will be allowed within the next 06 days by paying the re-admission fee and absence fine as per rules, subject to the approval of Principal.
- (iii) Re-admission fee for the first time is Rs. 100 and for the second time Rs. 200.
- (iv) There will be no re-admission for the third time.

### **ANTI-RAGGING INSTRUCTION**

#### **DEFINITION OF RAGGING**

Ragging means any act, conduct or practice by dominant power of senior students, former students or outsiders brought to bear on the students freshly enrolled or students who are in any way considered junior by other students and includes individuals or collective acts or practice which:

- Involves physical or psychological assault or threat or use of force or wrongful confinement or restraint OR
- Violates status, dignity and honour of such students. OR
- Exposes students to ridicule, contempt and affect their self-esteem OR
- Entails verbal abuse and aggression, indecent gestures and obscene behaviour.

#### **PROHIBITION OF RAGGING**

1. No person shall practice ragging in any form within or outside the premises of college.
2. Any person who violates or contravenes the provision of Anti-Ragging Act shall, on conviction be punished with imprisonment for a term which may extend up to 3 years or with a fine which may extend to Rs. 50000/- or with both.
3. Teasing girl students in any manner is an offence and is punishable under the law. Hence, students are advised to refrain from such activities otherwise they would face strict legal action.

**NOTE:** Online filling of Anti-Ragging Affidavit form (to be downloaded from [https://www.aicteindia.org/downloads/anti\\_ragging\\_affidavit.pdf](https://www.aicteindia.org/downloads/anti_ragging_affidavit.pdf)) is mandatory.

### **GENERAL GUIDELINES**

- ❖ USE OF MOBILE PHONES IS STRICTLY PROHIBITED.
- ❖ A FINE OF Rs. 500 WILL BE CHARGED FOR USING MOBILE PHONE IN THE CAMPUS.
- ❖ MAKE USE OF THE LIBRARY.
- ❖ CARRY IDENTITY CARD DAILY TO COLLEGE.
- ❖ 75% ATTENDANCE IS MANDATORY.
- ❖ KEEP THE CAMPUS CLEAN.
- ❖ RAGGING IS A CRIMINAL OFFENCE. DO NOT RAG AND ALSO DO NOT BE A MUTE WITNESS TO RAGGING.
- ❖ GIVE ACTIVE PARTICIPATION IN CLUBS/ SOCIETIES OF YOUR CHOICE FOR A HOLISTIC DEVELOPMENT OF YOUR PERSONALITY.
- ❖ AVAIL SCHOLARSHIP TO GET A FINANCIAL PUSH TO YOUR LEARNING.
- ❖ READ THE NOTICE BOARD REGULARLY

## ADMISSION cum COUNSELLING COMMITTEES FOR THE SESSION 2025-26

### BA I

Dr. Prakash Sharma (Convenor)  
Sh. Vijyender Singh  
Sh. Saurabh Thakur

### BA II/III

Dr. Prakash Sharma (Convenor)  
Sh. Vijyender Singh  
Sh. Saurabh Thakur

### B. Com I

Sh. Aniket Sharma

### B. Com II/III

Sh. Aniket Sharma

## COLLEGE FEES AND FUNDS

<b>Government Account</b>		
	Annual Charges	Amount in Rupees
	Admission Fee (RUSA)	₹ 25/ Year
	<b>Monthly charges</b>	
	Tuition Fee (For boys and non Himachali girls)	₹ 50
	Late Admission Fee	₹ 10 (Per day)
<b>H.P. University Account (Annual Charges)</b>		
1	University Registration Fees (For First Year Students)	₹ 200.00 (For HP Board Students) ₹ 400.00 (Other Board Students)
2	Sports Fund	₹ 100
3	Youth Welfare Fund	₹ 100
4	Holiday Home fee	₹ 02
5	University Continuation Fee (For 2nd & 3rd year )	₹ 10/ year
6	University Development fund	₹ 500 ( ₹ 250 for IRDP/ BPL students)
<b>College Account Annual Charges</b>		
1	House Exam Fund (RUSA)	₹ 40
2	Medical Fund	₹ 06
3	College Magazine Fund	₹ 50
4	Identity Card Fee	₹ 20
5	NCC Fund	₹ 10
6	Student Welfare Fund	₹ 02
7	Cultural Activity Fund	₹ 20
8	Campus Development and Beautification Fund	₹ 10
9	Book Replacement Fund	₹ 25
10	Furniture Repair/ Replacement Fund	₹ 10
11	Library security (Refundable) ONLY FOR NEW STUDENTS	₹ 100
12	Computer and Internet Facility	₹ 20
13	Red Cross Society	₹ 40
<b>Monthly Charges</b>		
1	Amalgamated Fund	₹ 25 per month
2	Building Fund	₹ 10 per month
3	Sports & Cultural Fund	₹ 20 per month
4	Rangers & Rovers Fund	₹ 05 per month
5	Practical Fee (Commerce)	₹ 15 per month

**Note: PTA Fund ₹ 350 will be charged annually.**

## COLLEGE COMMITTEES

### College Advisory Committee

Principal  
Dr. Prakash Sharma  
Sh. Vijender Singh  
Sh. Saurabh Thakur  
Sh. Aniket Sharma  
Sh. Subhash Attri (Suptd. Grade-II)

### Committee for AISHE

Sh. Saurabh Thakur (Nodal Officer)  
Sh. Subhash Attri (Suptd. Grade-II)

### NAAC Committee/ IQAC

Dr. Prakash Sharma  
Sh. Vijender Singh  
Sh. Saurabh Thakur

### CSCA Committee

Dr. Prakash Sharma  
Sh. Saurabh Thakur

### College Website / Online Admission Committee

Dr. Prakash Sharma  
Sh. Aniket Sharma  
Sh. Subhash Attri

### College Prospectus Committee

Dr. Prakash Sharma (Convenor)  
Sh. Saurabh Thakur

### Time-Table Committee

Dr. Prakash Sharma  
Vijender Singh

### Scholarship Committee

Dr. Prakash Sharma  
Sh. Saurabh Thakur  
Sh. Aniket Sharma  
Sh. Subhash Attri

### Library Committee

Dr. Prakash Sharma  
Sh. Saurabh Thakur

### Magazine Committee

Dr. Prakash Sharma (Editor-in-Chief)  
Sh. Vijender Singh (Editor, Hindi, Pahari)  
Sh. Saurabh Thakur (Editor, English), (Chronicle)

### Mid-Term Examination Committee

Dr. Prakash Sharma  
Sh. Vijender Singh  
Sh. Saurabh Thakur

### Guidance/Career Counseling/Placement Committee

Principal- Head of CC/Placement cell  
Dr. Prakash Sharma- Convener  
Sh. Saurabh Thakur  
Sh. Aniket Sharma

### Cultural Committee

Dr. Prakash Sharma  
Sh. Saurabh Thakur

### Campus Cleanliness / Beautification Committee

Sh. Vijender Singh  
Sh. Saurabh Thakur  
Smt. Shakuntla Thakur (Peon)

### Purchase Committee

Dr. Prakash Sharma  
Sh. Vijender Singh  
Sh. Saurabh Thakur  
Sh. Subhash Attri

### Bus Pass & Forms Attestation Committee

Dr. Prakash Sharma  
Sh. Vijender Singh

### Research Development and Innovation Committee

Dr. Prakash Sharma  
Sh. Vijender Singh  
Sh. Aniket Sharma

### New Initiative Committee

Dr. Prakash Sharma  
Sh. Saurabh Thakur  
Sh. Aniket Sharma



**Stock Verification Committee**

Dr. Prakash Sharma  
 Sh. Vijyender Singh  
 Sh. Saurabh Thakur

**NEP Committee**

Dr. Prakash Sharma  
 Sh. Vijyender Singh  
 Sh. Saurabh Thakur  
 Sh. Aniket Sharma

**Grievance Redressal Cell Matters related to Students' affairs**

Principal  
 Dr. Prakash Sharma  
 Sh. Vijyender Singh  
 Sh. Aniket Sharma  
 Sh. Subhash Attri

**Committee Against Sexual Harassment/  
Women Empowerment Cell**

Principal (Chairperson)  
 SH. P.C. Kashyap (Retd. Principal)  
 Dr. Prakash Sharma  
 Sh. Subhash Attri  
 Smt. Shakuntla Thakur (Peon)  
 Smt. Nisha Thakur (peon)

**Discipline cum Anti-Ragging Committee**

Dr. Prakash Sharma  
 Sh. Vijyender Singh  
 Sh. Saurabh Thakur  
 Sh. Subhash Attri

**OSA Committee**

Dr. Prakash Sharma  
 Sh. Vijyender Singh  
 Sh. Saurabh Thakur  
 Sh. Subhash Attri

**Mentor Mentee Programme**

BA 1,2,3 – Sh. Aniket Sharma  
 BCom I – Dr. Prakash Sharma, Sh. Saurabh Thakur

**Record Committee Vertical &  
Professional Movement**

Dr. Prakash Sharma  
 Sh. Saurabh Thakur

**Disaster Management Cell**

Sh. Vijyender Singh (Nodal Officer)  
 Sh. Saurabh Thakur  
 Sh. Aniket Sharma  
 Sh. Subhash Attri

**College Bursar: Sh. Vijyender Singh**

	<b>Clubs and Cells</b>	<b>In-charge</b>
1	National Service Scheme (NSS)/Preheri Club	Dr. Prakash Sharma
2	Eco Club / Nature Club	Mr. Saurabh Thakur
3	Electoral literacy Club/Road Safety Club	Sh. Vijyender Singh
4	Literary Society/ Digital Club/ Red Ribbon Club	Sh. Saurabh Thakur
5	Cyber Security Cell	Sh. Aniket Sharma



#### DISCLAIMER

The prospectus cum handbook of information is published/provided on the college website for the purpose of information only. Although every effort has been made to provide reliable and accurate information, yet the college cannot be held morally and legally responsible for any error at any stage of compilation and printing. Various contents are subject to change as per the notification, guidelines of H.P. University and Department of Higher Education, Government of H.P. The final authority of interpretation and judgement rests with the Principal and the Advisory Committee.

# GOVERNMENT DEGREE COLLEGE PAJHOTA

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