



Govt. Degree College Pajhota
Sirmour (HP)

GOVT. DEGREE COLLEGE

PAJHOTA, SIRMAUR

Himachal Pradesh

SELF-ASSESSMENT REPORT

Academic Session 2024 – 25

Prepared by IQAC

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Dr. Shivani Sharma, Principal

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INSTITUTION PROFILE

S.No.	Field	Details
01	Name of the Institution	Govt. Degree College, Pajhota
02	Head of the Institution	Dr. Shivani Sharma
03	State	Himachal Pradesh
04	District	Sirmaur
05	Postal Address	Village Shalech, PO Kotla Bangi, Tehsil Rajgarh – 173223
06	Contact No.	98575-97003
07	E-Mail ID	gcpajhota17@gmail.com
08	Website	gcpajhota.ac.in
09	Year of Establishment	2017
10	Own Campus	No (Building under construction)
11	Affiliating University	Himachal Pradesh University, Shimla
12	Students Enrolled (2024–25)	87 (Faculty of Arts)
13	Programs Offered	BA / B.Com.
14	Sanctioned Posts (Teaching + Non-Teaching)	18
15	Teaching Posts	07 (05 filled)
16	Non-Teaching Posts	11
17	Classrooms / Library	03 Classrooms + 01 Library
18	Books in Library	917
19	Newspapers	05 Daily
20	Magazines / Journals	05 each
21	College Magazine	Shirgul Dhara

CRITERION 1: TEACHING-LEARNING

Score: 112 / 140

Sr. No.	Activity	Description / Remarks	Total	Claimed
1.1	Mode of Teaching	Lecture method (interactive, Q&A, real-life examples), Blended/Hybrid learning (online resources + classroom), Flipped Classroom (pre-shared material; class time for discussions), Community Outreach activities, Group Learning & presentations. Need-based strategies: Remedial classes, Audio-Visual aids, Story telling, Group tasks. Students benefitted: 100%.	25	25
1.2 (i)	Teaching Schedule	Teaching schedule prepared from Day 1 of session; adhered to 100%. Course structures and learning outcomes published on college website.	10	10
1.2 (ii)	Learning Outcomes Defined	Learning outcomes well-defined for all courses; serve as framework for teaching methods, assessments and learning experiences. Schedule followed: 100%.	05	05
1.2 (iii)	Curriculum Enrichment	History: Quizzes, Regional History projects, Documentary screenings (RSTV), Exhibitions, Presentations. Pol. Science: Debates, Discussions, Documentaries. English: Language quizzes, Audio-Visual, LSRW Skill Activities. Hindi: Quizzes, Essay competitions, LSRW. Miscellaneous: Educational tours, Community outreach, Green initiatives (tree plantation, cleanup drives), Computer literacy sessions.	16	16
1.2 (iv)	Internal Assessment	HP University Internal Assessment Mechanism followed in letter and spirit — Quizzes, Class Tests, Presentations, Assignments, MTTs. Schedule followed: 100%.	08	08
1.2 (v)	Prompt Result Communication	Students informed within 7 days via Notice Board, WhatsApp Groups, and in-class communication.	06	06
1.3	Add-on / Certificate Courses	Nil.	20	00
1.4	Student Feedback	Online Google Form circulated to 100% students. Student satisfaction: 100%. College administration committed to sustaining this level. (Form link on record)	25	25
1.5	Examination Results	% Passed: 84.62% % with A Grade & Above: 34% University Merit: NIL	25	17
TOTAL			140	112

Supporting Document Link :

https://docs.google.com/document/d/1ZQXIUar3v_Er5l_ddHiEqWoOmZx7qTVV/edit?usp=sharing&oid=117581272967137411322&rtfpof=true&sd=true

CRITERION 2: STUDENT SUPPORT, SERVICES AND PROGRESSION

Score: 212 / 280

Sr. No.	Activity	Description / Remarks	Total	Claimed
2.1	Pre & Post Admission Counselling	Admission communicated via: Website, WhatsApp, Notice Board, Banners (Rasumander, Shargaon, Pajhota Valley), Newspapers. Teachers visited nearby Sr. Sec. Schools with PPT presentations. Pre-admission career counselling at schools & college. Post-admission: Induction Programme covering academic programs, campus resources, rules, clubs (Eco Club, Red Ribbon, Electoral Literacy, Road Safety, NSS), time management skills.	25	25
2.2	Scholarships	State & Central Govt. scholarship schemes communicated via Notice Board, Classroom Announcements, WhatsApp, dedicated counselling sessions. Labour Dept. scholarship session also organised. Coverage: 100% eligible students.	10	10
2.3	Sports & Cultural Activities	Sports: Annual Athletic Meet (100m, 400m, Shot Put, Discus, Javelin, Long Jump, High Jump — boys & girls), 3-match Intra-College Cricket Series. Cultural: Quiz, Declamation, Debate, Poetry, Poster Making, Collage, Cartooning, Slogan/Essay Writing, Paper Craft, Yuva Samvad, Mehndi, Rangoli, Yoga, Folk Dance. Sports participation: >50%; Cultural: ~60%. Medals (District Level Youth Festival): Poetry Writing 2nd, Folk Dance 3rd, Quiz 3rd, Science Model 3rd.	32	26
2.4	NSS / NCC / Clubs	NSS (est.2023, 61 students) · Eco Club (est.2018, 100%) · Red Ribbon Club (est.2018, 100%) · Electoral Literacy Club (est.2021, 100%) · Road Safety Club (est.2021, 100%) · Prahri Club (est.2025, 100%).	20	12
2.5	NSS National & State Camps	National Camps: Neeraj — Kurukshehra (Nov 2025); Kashish — Kerala (Feb 2025) & Gwalior (Dec 2024); Anjali — Chandigarh (Feb 2025); 5 volunteers — Border Area Youth Exchange, Chandigarh (Dec 2024). State Camps: 24 volunteers Chheb Kangra; 4 volunteers Nahan; 2 volunteers Dharamshala. Award: Kashish — 1st in Debate at NSS National Camp Gwalior.	18	18
2.6	Anti-Drug Awareness	Prahri Club constituted. Activities: 4 documentary screenings with discussions; competitions (Declamation, Poster, Collage, Cartooning, Slogan, Essay, Group Discussion); Anti-Drug Awareness March in campus & village Shalech; 2 awareness lectures. Students benefitted: 100%. Suspected addicts: Nil.	10	10
2.7	Gender Equity	Women Cell constituted. Programs: Nutrition & fitness awareness; Poster Making, Collage, Slogan competitions on women empowerment. Girls' representation ensured in all student bodies. Separate girls' toilet. Benefitted: 100%. Women Anti-Sexual Harassment Committee constituted (no cases). Grievance Redressal: No cases.	10	10

2.8	Mentor-Mentee Groups	Two Mentor-Mentee Groups constituted. Monthly meetings to discuss progress, challenges and action plans.	10	10
2.9	Coaching for Competitive Exams	Nil.	10	00
2.10	Remedial Classes / Bridge Courses	English Grammar & Communication Skills remedial classes conducted. Entire college student body benefitted (100%).	10	10
2.11 (i)	Capacity Building — Life Skills	Academic: Time management, critical thinking, note-taking, career guidance. Literary: Press note writing, essay competitions. Soft Skills: Debate, declamation, group discussions. Emotional Intelligence: Yoga sessions in NSS camp. Community Engagement: NSS & clubs outreach. Digital Literacy: Computer skills program by Infinity Center, Rajgarh.	10	10
2.11 (ii)	Language / Graduate Attributes Prog.	Nil.	10	00
2.12	Career Counselling & Placement	Career Counselling Cell constituted. Sessions organised; teachers regularly discuss career scope. Self-employment modules conducted. Students benefitted: 100%. Placement drives: Nil.	20	16
2.13	Student Progression	Large number opted for PG programs (up to 20% category). National level exam clearances: Nil.	30	10
2.14	Co-curricular & Sports Activities Organised	District-Level Youth Festival (4th edition, 5–6 Dec 2024): 263 participants, 10 degree colleges, 11 schools, DC Sirmaur as Chief Guest, Padma Shri Sh. Vidyanand Sareik present. NSS Inter-School Competition: 11 schools, all logistics managed by NSS volunteers. Annual Athletic Meet. Intra-College Cricket Series.	25	15
2.15	Annual Prize Distribution Function	Annual Prize Distribution function organised in March 2024.	10	10
2.16	College Magazine Published	College magazine Shirgul Dhara published for session 2024–25.	10	10
2.17	College Website Updated Regularly	Website regularly updated with admission schedules, notifications and activity records.	10	10
TOTAL			280	212

Supporting Document Link :

https://docs.google.com/document/d/1Z8jFX5IS-7Ta18fKIBtnkohKNUQk_nT0/edit?usp=sharing&oid=117581272967137411322&rtpof=true&sd=true

CRITERION 3: INFRASTRUCTURE AND RESOURCES

Score: 96 / 160

Sr. No.	Activity	Description / Remarks	Total	Claimed
3.1	Classrooms Well Maintained	Classrooms regularly cleaned and inspected; maintenance issues addressed promptly; all surfaces kept spotless. Conducive learning environment maintained.	10	10
3.2	Library Facilities	Print books: 917 (~500 books/100 students). Daily newspapers: 5. Magazines & Journals: 5 each. E-resources: Yes. Seating: >30% of student strength. Library hub of regular academic activity. Digital library: 1 computer with internet.	25	20
3.3	ICT Facilities	Interactive panel: 1 (library/virtual classroom). Faculty using ICT: 100%. Students benefitted from ICT: 100%. Internet: Wi-Fi campus available. ICT used for blended learning, digital notes, e-learning resources.	25	22
3.4	Facilities for Specially-Abled	No such facilities — college does not have its own building (under construction).	04	00
3.5	Sports Facilities	Activities: Annual Athletic Meet + Intra-College Cricket Series. Indoor sports: Badminton, Chess, Table games. Adequate equipment for indoor & outdoor maintained. Gymnasium: Not available (building under construction).	20	12
3.6	Auditorium / Hostels / Seminar Hall	Not available — college does not have its own building.	16	00
3.7	Laboratories	Not available — college does not have its own building.	20	00
3.8	Computers	2 computers (office), 1 (library). Computer lab: not available (building under construction). All available systems in regular use.	10	06
3.9	Canteen, Staff Room, NSS Space, Medical	Staff/Faculty Room: 1 · NSS Space: Yes · Medical Care Facilities: Yes.	10	06
3.10	Documentation of Activities	Documentation of all academic, co-curricular and extracurricular activities done on regular basis. Records available in College Office.	20	20
TOTAL			160	96

Supporting Document Link :

https://docs.google.com/document/d/15gW2tmjeKwYybzyv2thsYYf54Fpcw_Bg/edit?usp=sharing&oid=117581272967137411322&rtpof=true&sd=true

CRITERION 4: INSTITUTIONAL MANAGEMENT

Score: 155 / 220

Sr. No.	Activity	Description / Remarks	Total	Claimed
4.1 (i)	Vision Document	Vision document prepared — quality education through value-based holistic teaching integrating traditional and innovative practices. Available on website and prospectus.	06	06
4.1 (ii)	Institutional Development Plan	Priority: College building completion. Goal: equip students with academic and functional skills; establish computer lab. Draft IDP available in office.	06	06
4.1 (iii)	Plan of Action	Regular communication with PWD on building. Detailed action plan for strategic objectives chalked out. Minutes available in office.	06	06
4.2	IQAC	5 meetings conducted during academic year. Programs organised: 7-day MS Office Workshop for students.	12	08
4.3	Management of Institutional Funds	BF, AF, PTA funds regularly used for student welfare and institutional development. Annual Bursar audit. Bills settled within one month.	16	16
4.4	Grievance Redressal	Grievance Redressal Cell & Women Cell constituted. Examination and hygiene grievances redressed within a week. Women-related grievances: none reported.	10	10
4.5	Green and Clean Campus	Tree Plantation Drives · Clean/Plastic-Free Campus (dustbins, cleanliness drives) · Environmental Awareness (lectures, rallies) · Regular washroom cleaning.	16	16
4.6	Facilities for Students	Girls' Common Room: Yes · Toilets: 2 (boys & girls) + 1 staff · CSCA Room: Yes.	18	09
4.7	Service Books Updated	Maintained on regular basis. Records in College Office.	03	03
4.8	Timely ACR Submission	ACRs submitted on regular basis. Records in College Office.	03	03
4.9	Prompt Official Correspondence	Prompt responses to all official correspondence. College not on DHE defaulters list.	05	05

4.10	Official Records Maintained	Cash books, Stock registers, Fund register, Leave register, Fine records properly maintained.	10	10
4.11	Student Attendance & CCA Records	Proper records of student attendance and CCA maintained by college staff.	10	10
4.12	NIRF Ranking	NA	10	00
4.13	NAAC Accreditation	NA	20	00
4.14	AQARs Submitted	NA	12	00
4.15	Recognition for Exemplary Contribution	Top NSS volunteers, best sports/cultural/academic performers honoured at Annual Function. Staff received Appreciation Letters from Gram Panchayat Kotla Bangi & ASRA Santhan Jalag.	08	08
4.16	Stakeholder Involvement	PTA constituted as per norms; supportive and contributes regularly. OSA: NA. Stakeholder feedback collected via Google Forms; data recorded for action.	20	10
4.17	Stakeholder Feedback & Action	Online Google Forms feedback from stakeholders (non-students); recorded data available for action.	04	04
4.18	Annual Review Meeting	Annual review meeting on students' outcomes (academics, co-curricular, extracurricular, extension). Action plan for next session deliberated. Minutes in office.	25	25
TOTAL			220	155

Supporting Document Link :

<https://docs.google.com/document/d/1eEExmO2gAeRMWVyxzBz71zLBfmdKV83n/edit?usp=sharing&oid=117581272967137411322&rtpof=true&sd=true>

CRITERION 5: BEST PRACTICES, INNOVATION & INSTITUTION DISTINCTIVENESS

Score: 72 / 80

Sr. No.	Activity	Description / Remarks	Total	Claimed
5.1	Best Practices (at least 2)	Activity I — District-Level Youth Festival (4th edition, 5–6 Dec 2024): 263 participants from 10 degree colleges & 11 schools, Sirmaur; 13 event categories; Chief Guest: DC Sirmaur Sh. Sumit Khimta; Padma Shri Sh. Vidyanand Sareik present. Activity II — NSS Inter-School Competition (2024): 11 schools; NSS volunteers independently managed all logistics — anchoring, quizzes, refreshments; Events: Declamation, Slogan Writing, Poster Making, Quiz.	20	20
5.2	Special Initiatives	Solid Waste Segregation: color-coded bins with signage; waste management campaigns in college & nearby villages. Plastic-Free Campus: Eco Club & NSS cleanliness drives; Cleanliness Ambassadors program. Blood Donation Camp (22 Jan 2025): in collaboration with Youth Media Club Dhamla. Village Adoption: Villages Shalech & Chandol — cleanliness, road safety, tree plantation, electoral literacy programs regularly conducted.	24	16
5.3	Social Impact of Extension Activities	Community appreciated student/faculty involvement. Activities bridged college–community gap. Raised awareness on road safety, electoral literacy, environmental concerns. Enabled higher education access for students from far-flung, below-poverty-line areas. Positive feedback from students & parents on community skill-building activities. Gratitude from community for volunteer contributions.	10	10
5.4	Special Innovative Initiatives	Activity I — Paricharcha Satra: group discussion sessions on current issues (Electoral/Literary Club & Eco Club, since 2023). Activity II — Mentor-Mentee Programme (launched Mar 2024): students paired with faculty/alumni for guidance, career exploration & networking. Activity III — NSS Equipment Distribution: 73 support items distributed among 49 differently-abled beneficiaries at village Chandol (with Youth Media Club Dhamla). Activity IV — Smart Classrooms: interactive smart boards for multimedia, real-time collaboration and digital resources.	16	16
5.5	Collaborations	Peer institutions: 10 Govt. Sr. Sec. Schools + 1 Govt. High School in Sirmaur region. Govt. bodies/Industry: Youth Media Club Dhamla · My Bharat Nahan · Gram Panchayat Kotla-Bangi & Chandol · Aravali NGO.	10	10
TOTAL			80	72

Supporting Document Link :

<https://docs.google.com/document/d/1v4Vesx1ErReRcGMg0rVYYYGtbzv4E-r/edit?usp=sharing&oid=117581272967137411322&rtpof=true&sd=true>

CRITERION 6: FACULTY PROFILE AND RESEARCH ACTIVITIES

Score: 61 / 100

Sr. No.	Activity	Description / Remarks	Total	Claimed
6.1	% Teachers with Ph.D.	Total teachers: 5. Ph.D. holders: 2 (Dr. Shivani Sharma; Dr. Prakash Sharma, History). % with Ph.D.: 40%.	05	02
6.2	Teachers as Research Guides	Nil.	08	00
6.3	Orientation / Refresher / FDP / Workshops	Prakash Sharma: 2 refresher courses (Ramanujan College Delhi, 2023). Saurabh Thakur: In-Service Induction (SCERT Solan, 2023). Aniket Sharma: In-Service Training (SCERT Solan, Oct 2024); FDP Research Methodology (NIT Durgapur, Jul 2024). Asha Rani: GIS Workshop (Paonta Sahib, Nov 2025); AI & Full Stack Seminar (Jul 2025); FDP Service Rules (Palampur, May 2025); FDP SPSS & AI Research Writing (Mar 2024). Faculty with programs: 80%.	10	10
6.4	Projects / Patents / Fellowships	Nil.	10	00
6.5	Papers Presented at Conferences	Prakash Sharma: 5 papers (3 International, 2 National — 2022–2025). Saurabh Thakur: 1 International (IKATRIT'25, Sept 2025). Aniket Sharma: 6 papers (4 International, 2 National — 2024–25). Total international presentations: 8+.	08	08
6.6	Seminars / Workshops Organised	1-week MS Office Workshop (16–21 Dec 2024) — does not qualify as National/State/International level seminar.	06	00
6.7	Papers Published	Prakash Sharma: 3 UGC Care Listed papers (Annals of Bhandarkar Research Institute; Tribal Studies COATS; Journal of Asiatic Society Mumbai). Dr. Hira Lal (2018–2023): 2 papers. Saurabh Thakur: 1 UGC paper (International Journal of English Language, 2025).	20	20
6.8	Teachers' Special Innovative Ideas	History: Project-based Regional History assignments; RSTV documentary screenings (Building Blocks of Bharat, Samvidhan series). Pol. Science: National issues debates; Samvidhan series. English: Reading Competition, Lit Quiz. Hindi: Poetry Recitation, Shabdotsav-2023. Environment: Documentary screenings on Climate Change and Green Practices.	05	05
6.9	Books / Chapters Published	Asha Rani: Chapter — 'Women's Role in Viksit Bharat @2047' in edited volume (Orange Book Publication, 2025).	10	02
6.10	Academic & Extension Activities	Resource Persons: Prakash Sharma (Constitution Day programme, NSS Camps, SCERT In-Service Training 2018 & 2019); Saurabh Thakur (SCERT In-Service 2024 & 2025, NSS Camp 2025); Aniket Sharma (NSS Camp 2025); Asha Rani (NSS Camp 2025). Popular Articles: Prakash Sharma — 4 articles (Hindi/English periodicals, 2018–2021); Vijyender Singh — 1 article. Board of Studies: Nil.	10	10
6.11	Awards by Recognised Organisations	Prakash Sharma: 'Vidya Vishaarad Samman' by Himotkarsh Sahitya Sanskriti evam Jan Kalyan Parishad, Paonta Sahib, Sep 2022 (State level).	08	04
TOTAL			100	61

Supporting Document Link :

<https://docs.google.com/document/d/1B1HDELiWPzuj9VdDk0zqmAVtGqQR98zs/edit?usp=sharing&oid=117581272967137411322&rtopof=true&sd=true>

CRITERION 7: MISCELLANEOUS

Score: 90 / 120

Sr. No.	Activity	Description / Remarks	Total	Claimed
7.1	Other Important Initiatives	Green Audit: 10 pts · Academic Audit: 10 pts · R&D Cell: 10 pts. (3 initiatives @ 10 pts each).	50	30
7.2	Spot Evaluation by DHE Officers	YES — Spot evaluation conducted by officers from Directorate of Higher Education.	20	20
7.3	AG Audit Paras Settled	None.	0	00
7.4	Local Audit Paras Settled	None.	0	00
7.5	Court Cases / RTI / CPGRAMS Timeline	All court cases, RTI applications and public grievances (Mukhyamantri Seva Sankalp 1100 / CPGRAMS) replied within prescribed timeline.	10	10
7.6	Invited Speakers	2024–25: Dr. Shivani Sharma (NSS Camp); Kamlendra, Infinity Computer (NSS Camp); Prof. Pramod Thakur — Stress Management (NSS Camp); Dr. Bharti Sharma — Human Rights (Dec 2024); Mr. Sandeep Kumar — Anti-Drug (Oct 2024); Neelam Sharma, Aravali NGO — Financial Literacy (Sep 2024). 2023–24: Dr. Shiv Lal Bhardwaj & Prof. Pramod Thakur — Voluntarism (NSS Camp); Mr. Sandeep Kumar — Labour Scholarships; Umesh Sharma Tehsildar — Electoral Awareness (Dec 2023); Dr. Santosh Thakur — Premchand Hindi Katha (Shabdotsav 2023); Dr. Hira Lal — Diasporic Literature (Shabdotsav 2023).	10	10
7.7	Skill Development Training	Infinity Computer Centre, Rajgarh — IT skills workshop. At least 20% of students benefitted.	20	20
TOTAL			110	90

Supporting Document Link :

<https://docs.google.com/document/d/1R6HxeLmSzy4h7Lt44BHLpnko1UQdnmh/edit?usp=sharing&oid=117581272967137411322&rtpof=true&sd=true>

SUMMARY OF SCORES

Govt. Degree College, Pajhota | Session 2024–25

Cr.	Criterion	Total Score	Score Claimed	% Achieved
01	Criterion 01: Teaching-Learning	140	112	80%
02	Criterion 02: Student Support, Services and Progression	280	212	76%
03	Criterion 03: Infrastructure and Resources	160	96	60%
04	Criterion 04: Institutional Management	220	155	70%
05	Criterion 05: Best Practices, Innovation and Institution Distinctiveness	80	72	90%
06	Criterion 06: Faculty Profile and Research Activities	100	61	61%
07	Criterion 07: Miscellaneous	120	90	75%
GRAND TOTAL		1100	798	72.5%

Overall Performance: 798 / 1100 (72.5%)

A Tier-3 Institution committed to Academic Excellence, Community Service and Holistic Student Development